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Attn : Chief, Transportation Division
Mr. [REDACTED]
Chief, Records Management Staff

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Transportation of Records From [REDACTED] to Incinerator

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1. There are approximately sixteen tons of classified records at the [REDACTED] which are to be destroyed. It will be appreciated if you will arrange for them to be carried to the incinerator where Agency classified records are now destroyed.

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2. Mr. [REDACTED] at the Records Center may be contacted for further information.

3. Your prompt attention is appreciated.

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